

NIVEA Beiersdorf Turkey

Accounting Specialist

Responsibilities:

- Support to ensure correct and full reconciliation of General Ledger, Fixed Assets, Accounts Payable
- Monitor outstanding payables and follow up on payment process
- Analyze balance sheet and submit management information
- Maintain vendor master data
- Maintain currency exchange rate in SAP
- Liaison person for Beiersdorf Shared Services on all financial issues; coordinate and manage the accounting activities in Beiersdorf Shared Services
- Participate in internal audits and provide information to the auditors
- Control Cash Flow
- Responsible for issuing local payments
- Provide management reports on the costs, payables and fixed assets
- Following up monthly and annually closing activities
- All required activities related to tax management
- Supporting for the review of the monthly, quarterly and annual statutory tax declarations, returns and statement (i.e BA/BS Declaration, VAT Returns and advance tax returns)

Requirements:

- Bachelor's degree in Business Administration, Economics or other related fields from a recognized university
- 3 - 5 years of experience in Turkish GAAP and IFRS
- Strong time management skill
- Fluency in English
- Result oriented, flexible and strong ability on problem solving
- Proficiency in SAP and MS Office Applications
- Awareness of cultural diversity

Please send your CV to Gozde Esen, HR Business Partner,
gozde.esen@beiersdorf.com

